

Tockenham Parish Council Internal Audit Report

Prepared by Mrs Anne Marie Duffield - 10/06/2022

I) Periodic and year end bank accounts reconciliations were properly carried out.	A reconciliation has been prepared as at the end of March 2022. This has been signed off by the parish council.	YES
J) Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments / income and expenditure) agreed with the cash book, were supported by an adequate audit trail from underlying records, and where appropriate debtors and creditors were properly recorded.	The council reports on a receipts and payments basis which is appropriate for a council of this size. The record keeping is well organized and efficient with a clear audit trail, therefore making the audit process smooth running.	YES
K) Trust Funds (including charitable). The council has met its requirements as a trustee.	The council does not act as a sole managing trust.	N/A